



CITY OF BOSTON
Archives & Records Advisory Commission

Agenda

Monday, 25 June 2012, 3:30 p.m.
Piemonte Room, City Hall, 5th Floor

- I. Call to order**
- II. Approval of Minutes**
- III. Report of Chair**
- IV. Report of Deputy Archivist**
 - 1. Priority Issues**
 - 1.1. Amendments to city-wide Retention Schedule
 - 1.2. Proposal for Central Archives Scanning Services
 - 1.3. Archives Staff Reclassification
 - 1.4. Registry Division Archives
 - 1.5. Law Department Records and Archives
 - 1.6. BPS Records and Archives
 - 2. Statistics**
 - 3. Outreach to Departments and the Public**
 - 3.1. Web Site Update
 - 3.2. Publications
 - 3.3. Exhibits
 - 3.4. Social Media
 - 3.5. Presentations
 - 3.6. External Collaboration
 - 4. Training and Consultation**
 - 4.1. DRO Training
 - 4.2. Pilot Departments
 - 4.2.1. Public Works
 - 4.2.2. BFD
 - 4.2.3. BPS
 - 4.2.4. Landmarks Commission
 - 4.2.5. Property and Construction Management
 - 4.3. Other
 - 4.3.1. City Records at BPL
 - 4.3.2. New Records Center Services Contract

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